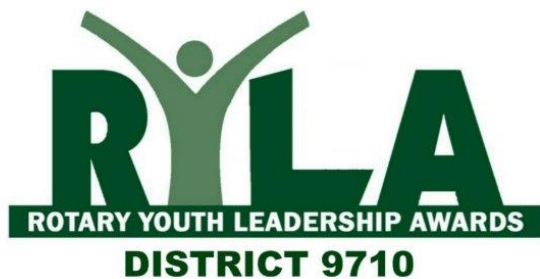


A six day residential programme for 18 to 25 year olds



“I would recommend this programme to absolutely everyone; to challenge them to step out of their comfort zone, to meet amazing people and to encourage their future career whatever it may be”



RYLA 2019

Sunday 13th – Friday 18th January 2019

Greetings to all Club Presidents, Youth Directors and Interested Rotarians,

RYLA 2019 marks the first year of merging District 9700 and 9710's Rotary Youth Leadership Awards Programme. The management of this inaugural merged RYLA will be undertaken through District 9710 with the assistance of Rotarians from District 9700.

Welcome to the RYLA Participant Recruitment and information Pack for 2019. We ask that your club find a suitable applicant between the ages of 18 years to 25 years who has shown some leadership potential.

This 6-day residential program will be held at Greenhills Centre, Cotter Rd, Cotter ACT and is designed to challenge and inspire these young people and assist them to gain further confidence and self-esteem as well as setting goals for their future.

A number of past Rylarians assist in the running of the programme, and through their experiences attending previous RYLA programmes, give an enormous amount of support to their peers and the community.

Applications can be found on line through the District 9710 Web Site at <http://www.rotaryd9710.org.au/projects.html>. The closing date for RYLA applicants is Friday 30th November 2018.

Once you have selected a RYLA participant, I encourage your club to invite them to attend some Rotary Club meetings prior to the programme.

For ease of management this year fees will be invoiced from the District 9710 Treasurer to participating Clubs and cover accommodation, all meals and programme expenses. The full registration fee is \$910 but if you register your RYLarian(s) before Wednesday 31st October 2018, your club will be invoiced for the Early Bird Fee of \$840 per participant, after which the full fee of \$910 will be invoiced.

Your club members are invited to join the RYLA committee and Rylarians for a Rotary dinner on Tuesday 15th January 2019.

If you have any questions about the recruitment process or the RYLA 9700/9710 program for 2019, please contact:

Lyndall McGrath

RYLA Chair 2018/19

Email: lyndallmc@bigpond.com

Telephone: 0418861612

RYLA recruits only the highest calibre participants who have already been identified with exceptional leadership potential. Invitations for RYLA applications are open to youth with leadership aspirations and/or experience between the ages of 18 and 25. Successful participants will demonstrate the following basic criteria:

- Leadership experience or potential, demonstrated through: community, business, social, educational activities / organisations.
- Commitment to ongoing learning
- Strong communication skills
- Awareness of current events
- Proactive nature

REQUIREMENT PROCESS

The Recruitment Process Follow these nine easy steps:

1. Carefully Read this handbook carefully to ensure you are aware of the dates & details for RYLA 2019.
2. Source Potential RYLA Participants - Each Club should recruit one or more RYLA candidate/s. Suitable RYLA applicants are young adults aged between 18 to 25 demonstrate leadership ideals through their work, community involvement or study. When sourcing RYLA applicants, consider the organisations in your local community with values aligned to these qualities. Some suggestions might include:
 - Rotaract Clubs
 - Young teachers working in local schools
 - Young Ambulance, Fire Fighting and Police officers from local stations
 - Volunteer firefighting and emergency services
 - Tertiary institutions in your area (Universities, TAFE and private colleges)
 - Local sporting clubs, musical clubs or art societies
 - Organisations your club has supported

N.B. RYLA aims to challenge participants and offer a networking opportunity for likeminded youth from a variety of different backgrounds. This is an integral part of the RYLA experience. When selecting participants, you should be mindful of creating a healthy 'mix' of participants from different backgrounds and vocations.

3. Each RYLA candidate will need to fill in the official 2019 RYLA Application form and return to your Rotary Club. Additional forms are available to download from the RYLA website.
4. Interview and Select Suitable RYLA Participants - Every RYLA Participant must be interviewed by their sponsoring Rotary Club. Inside this pack is an application and interview form. These are tools to help you assess the suitability of your candidate/s for the RYLA 9700/9710 program. Both forms must be completed and returned with your sponsorship monies to secure positions in the 2019 program. There is a maximum number of participants and it is a first in basis. Please return these forms before 1st December 2018 to the RYLA Chair at lyndallmc@bigpond.com. You will be sent an invoice from the District Treasurer upon receipt and confirmation of your application.
5. Please make sure your candidate has discussed their attendance to the seminar with their employer to ensure that they can have the required dates off work.
6. Acknowledgement of Your Successful RYLA Participant - Once your sponsorship payment has been received and placement for your RYLA applicant/s has been confirmed via congratulatory letter. A copy of the letter will also be sent to your Club.
7. Get to Know your RYLA Participants - Have you introduced your successful RYLA participants to your Club members? Invite them to attend your Rotary Club meeting. This also provides a great opportunity to arrange transport of your sponsored candidates to the 2019 RYLA seminar. NOTE: Each Club is responsible for arranging transport to and from the RYLA venue for their RYLA candidates. Districts 9700 & 9710 are concerned about the impact of fatigue on the RYLA participants following the RYLA camp and asks all Clubs to ensure that RYLA participants have factored this into their travel arrangements.
8. Attend the RYLA Dinner on Tuesday 15th January. This event will enable participants to share their experiences with Rotarians, family and friends and feature an exciting Keynote Speaker integral to the RYLA week. Bookings must be made online (link to follow). Bookings will close STRICTLY 8th January 2019, unfortunately due to venue restrictions & conditions, no changes can be made after 8th January 2019.

9. Invite your RYLA Candidates Back to your Club to Share the RYLA Experience - What better guest speaker than a young RYLA graduate to share their experiences with your Club! Please ensure that once your RYLarian returns from the RYLA week you invite them along to a club meeting to enable them to share their experiences of the week with you.

MARKETING & PUBLICITY

Promoting the RYLA program is a great way to reach potential candidates. The 2019 District RYLA 9710 Committee has produced the support materials you will need to successfully market the program. Potential candidates have the opportunity to contact you. Applicants can fill in an online application form or download the Club Application Form at:

<https://www.rotaryd9710.org.au/projects/vocational/ryla.html>

There is also a Facebook page which you should encourage your successful candidate to join so that they can meet other candidates, the Mentors and so on.

<https://www.facebook.com/Districts97109700RYLA>

IMPORTANT DATES FOR ROTARY CLUBS

- September 2018 - Identify suitable applicants
- October 2018 - Interview nominees and identify suitable recipients
- 31st October 2018 – Early Bird Applications Close
- 30th November 2019 – Applications close. Send application forms to Lyndall McGrath at lyndallmc@bigpond.com. Your Club's details will be sent to the District Treasurer who will generate an invoice and forward it to your Club
- November/December 2019 - Invite candidates to attend your Club meeting and give a brief presentation
- Sunday 13th January 2019 – Assist Candidates with transport to Greenhills Conference Centre, 1437 Cotter Rd, Stromlo ACT 2611. Registration from 9 am.
- Support candidates by attending RYLA Dinner on Tuesday 15th January 2019 at 6pm. Book tickets BEFORE 8th January 2019. Bookings must be made online (details to follow)

- Friday 18th January 2019 – Assist Candidates with transport home from RYLA from 12.30pm (if required)
- March 2019 - Invite RYLA attendees to your Club to give a detailed presentation of the Seminar

INTERVIEW GUIDELINES

Interviewing RYLA Applicants is a great way to get to know them and build rapport with them. It is also an opportunity to make an informed choice to ensure that suitable candidates aged between 18 and 25 demonstrate leadership ideas through their work, community involvement or study are selected to attend RYLA.

Suggested Questions:

- What are the most interesting things you have learned at school, college, University, work, etc?
- What leadership tasks, committee positions, or organisation responsibilities have you been involved in?
- What are you passionate about? Where do you see yourself in 5 years? How do you see yourself getting there?
- Describe a situation, (such as achieving a goal, dealing with a difficult situation), where your leadership skills were utilised?
- What do you think are the traits of a good leader?
- What do you think are the issues that affect today's young adults?
- Have you discussed time off to attend RYLA with your employer?

CLUB CHECKLIST

DETAILS	COMPLETE
Have you interviewed the applicant?	Yes/No
Have you completed the Section on the Application Form – Rotary Club endorsement on the Application Form	Yes/No
Have you forwarded the completed Application Form to the RYLA Committee (lyndallmc@bigpond.com)	Yes/No
Has the applicant attended a Rotary meeting and been introduced to the Club?	Yes/No
Have you provided the applicant with contact details for past RYLARIANS sponsored by your club?	Yes/No
Your club will be invoiced by the District Treasurer for registration fees. \$840 Early Bird fee if application is received by 31st October 2018. \$910 if application is received by closing date 30th November 2018	Yes/No
Has transport to and from the venue been arranged? (Note: Most participants will make their own way there but please be aware it is the Club's responsibility to ensure transport has been arranged.)	Yes/No
RYLA Rotary Dinner attendance RYLA HAS A Rotary Dinner on Tuesday 15th January to which members from all Rotary Clubs are invited to attend. Please advise the RYLA Committee of the names and dietary requirements of club members and/or parents who will be attending the dinner. Please advise by email NO LATER THAN Tuesday 8th January 2019 of those who will be attending for catering purposes. Booking and payment link will be on the District 9710 Website from November 2018	Yes/No
RYLA participants will receive RYLA Certificate. This will be signed by the District Governor and presented to them at the end of the program. We encourage your club to invite the participant back to your club to address the club on the benefits that they received and on how they feel it will impact their life and future. Has a date been arranged for attendee to make a Post RYLA presentation to your club?	Yes/No

FREQUENTLY ASKED QUESTIONS

When is RYLA?

RYLA 2019 will be held from Sunday 13th to Friday 18th January 2019 at The Greenhills Centre 1437 Cotter Rd, Stromlo ACT 2611

Why choose RYLA?

RYLA is hosted by Rotary, a reputable not for profit organisation whose mission is to provide humanitarian service, encourage high ethical standards in all vocations and build goodwill and peace in the world. The program is designed to:

- Build on the existing leadership of participants,
- Encourage participants to further develop their own skills, talents and abilities, and
- Remind participants of their responsibility to their communities and to the world.

What will RYLA do for you?

RYLA represents the commitment that partner businesses and industry make to their employees and is an indicator of corporate citizenship. Participants return from the program fully motivated, with a renewed sense of self and emphasis on proactivity, and, as such, add value to the broader organisation/ industry to which they belong.

What will RYLA do for your employees?

A challenging six-day program, RYLA will offer your employees a unique networking opportunity to meet goal oriented and motivated individuals from different backgrounds and to access some of Australia's most influential and motivational speakers, experts in a variety of fields. Core curriculum utilises workshops and lectures that introduce the fundamentals of effective leadership. Your employees will have the opportunity to put their leadership skills into action in practical applications throughout the week.

Who can apply?

Invitation for RYLA applications are open to youth with leadership aspirations and/ or experience between the ages of 18 and 25. Successful participants will demonstrate the following basic criteria:

- Leadership experience or potential, demonstrated through community, business, social and educational activities or organisations;
- Commitment to ongoing learning; Strong communication skills; Awareness of current events.

How can one apply?

All interested candidates must complete an official RYLA Application form (attached) and return it to their local Rotary Club within Districts 9700 & 9710. There is also an online application form for potential Candidates looking for a sponsoring club. Please refer to the Step-by-Step guide to the RYLA Recruitment Process for more details.

How much does RYLA cost?

The total cost of the program is \$910 (inclusive of GST per participant.) Each Rotary Club within Districts 9700 & 9710 aim to sponsor one RYLA participants each year. However, organisations that cover the total cost of the program for nominated participants will be guaranteed a place in the program. All applicants must take part in the RYLA recruitment process, which includes interview by a Rotary Club within Districts 9700 & 9710 and meetings with Rotarians pre-and post RYLA. There is an Early Bird discount of \$840 per candidate for applications received prior to the 31st October 2018.

Need more information?

Visit the District website at <https://www.rotaryd9710.org.au/projects/vocational/ryla.html> OR Lyndall McGrath, RYLA Chair – Districts 9700 & 9710.

Email: lyndallmc@bigpond.com

Mobile: 0418 226 177



ROTARY YOUTH LEADERSHIP AWARD Districts 9700 & 9710 **Application Form**

Please PRINT clearly and attach pages with additional details as required.

APPLICANT DETAILS		
Title:	Surname	First Name:
Preferred Name:	Gender:	Date of Birth:
	M/F	/ /
Address:		
Suburb:	State:	Postcode:
Mobile Number:	Email Address:	
EMERGENCY CONTACT		
Name:		Relationship to Applicant:
Address:		
Suburb:	State:	Postcode:
Mobile Number:	Email Address:	
PERSONAL REQUIREMENTS		
For your safety, please provide information on allergies, health, or physical conditions: (If necessary, please provide further details and your health management plan on a separate page).		
For catering purposes, please provide specific dietary requirements (eg vegetarian, gluten free etc)		

Please **PRINT** clearly and attach pages with additional details as required.

APPLICANT NAME:		
EDUCATION DETAILS:		
Highest education level achieved:		
Other Awards (e.g. Duke of Edinburgh, Lifesaving, First Aid, Cadets, Scouts, Guides):		
Community Involvement (e.g. Organisations in which you actively participate):		
EMPLOYMENT/STUDY DETAILS:		
Occupation:	Description of current study/job:	
Employer/Study Organisation:	Manager/Supervisor:	Contact Number:
Work Experience:		
Hobbies & Recreational Interests:		
From your research, describe how you feel you may benefit by attending RYLA:		
SIGNATURE		
		This application does not guarantee you a place on the D9700/D9710 RYLA programme. It is your responsibility to contact a Rotary Club in the district to sponsor your attendance at RYLA.
Signature of Applicant	Date	

Please **PRINT** clearly and attach pages with additional details as required.

APPLICANT NAME :		
ROTARY CLUB ENDORSEMENT		
<p>RYLA Participants <u>must</u> be sponsored by a Rotary Club in Rotary Districts 9700 & 9710. (ACT and Southern NSW). Clubs should interview RYLA applicants prior to completing the following section. Please forward this application form ONLY to the District RYLA committee (see the Club Information and Checklist for contact details).</p>		
SPONSORING ROTARY CLUB DETAILS		
Sponsoring Rotary Club:	Name of Contact Rotarian:	
Club Position:	Email Address:	
Mobile Number:	Work Number:	Home Number:
Rotarian Signature signed on behalf of Rotary Club		Date
<p>By signing this completed section and returning it to the District 9710 RYLA Committee, you endorse the above applicant to participate in the District 9700/9710 RYLA programme and agree to pay the attendance fee on invoice from the District Treasurer</p>		

RYLA COMMITTEE USE ONLY		
Application Received	Early Bird	Details Logged
Date:	YES/NO	YES/NO
Rylarian Confirmation Email	Club Confirmation Email	Forwarded to District Treasurer
Date:	Date:	Date:
Diagnostic Received		
Date:		
Comments		